



CITY OF HERMOSA BEACH

COMMUNITY DEVELOPMENT DEPARTMENT | PLANNING DIVISION

1315 VALLEY DRIVE | HERMOSA BEACH | CA 90254

FOR QUESTIONS PLEASE CONTACT PLANNING@HERMOSABEACH.GOV OR CALL (310) 318-0242

Office Hours: Monday to Thursday, 7:00 a.m. to 6:00 p.m.

Temporary Minor Special Event

Modification to Existing Special Event Permit

Please be advised that modification to an existing Temporary Minor Special Event Permit require a minimum of 2 weeks to process.

Permit Number: _____

Business Address: _____

Business Name: _____

Applicant Name: _____

Please complete the following:

Modification 1	
Modification Type: <i>(Please check the following below)</i>	
<input type="checkbox"/> Add additional date(s) to permit.	
<input type="checkbox"/> Cancel an existing approved date(s) to the permit.	
<input type="checkbox"/> Cancel an existing approved date(s) and add an additional date to the permit.	
Please provide the existing approved date(s) below: _____	
Event Date(s):	
Event Hours:	
Hours of Live Entertainment/Amplified Sound:	
Hours of Alcohol:	

Please see next page.

Modification 2

Modification Type: *(Please check the following below)*

- ☐ Add additional date(s) to permit.
☐ Cancel an existing approved date(s) to the permit.
☐ Cancel an existing approved date(s) and add an additional date to the permit.
Please provide the existing approved date(s) below:

Event Date(s):

Event Hours:

Hours of Live Entertainment/Amplified Sound:

Hours of Alcohol:

Modification 3

Modification Type: *(Please check the following below)*

- ☐ Add additional date(s) to permit.
☐ Cancel an existing approved date(s) to the permit.
☐ Cancel an existing approved date(s) and add an additional date to the permit.
Please provide the existing approved date(s) below:

Event Date(s):

Event Hours:

Hours of Live Entertainment/Amplified Sound:

Hours of Alcohol:

Business Owner's (Print)

Date

Business Owner's (Signature)

Date

**DECISION ON AN APPLICATION FOR A MODIFICATION TO AN EXISTING TEMPORARY MINOR
SPECIAL EVENT PERMIT**

The Community Development Department makes the following determinations on *MSE #*_____.

- _____ The **Modification** to an existing MSE is approved. You must comply with all regulations in Hermosa Beach Municipal Code, Section 17.42.150, and Chapter 17.55 as Applicable and all Conditions listed below.
- _____ The Minor Special Event(s) **modification** as described in the application is denied for the reasons stated below. You may or appeal the decision or amend the application and resubmit as indicated in the information sheet.
- _____ The application the Minor Special Event(s) **modification** as described in the application is incomplete for the reasons stated below. Please provide the information requested.
- _____ The application the Minor Special Event(s) **modification** as described in the application cannot be approved for the reasons that are minor in nature. Please consider whether you desire to modify the application to comply.

Community Development Department/ Reviewed By: ____ Police ____ Public Works ____ Fire ____ Building

Ken Robertson

Date

CONDITIONS AND DETERMINATIONS:

1. The zone is _____. The regulations in Hermosa Beach Municipal Code, Section 17.42.150 & Chapter 17.55 apply.
2. Approved dates are: